ASCC 2/3/2017

200 Bricker Hall 9:00-10:30am

Approved Minutes

# ATTENDEES: Aski, Daly, Fletcher, Haddad, Hawkins, Jenkins, King, Kline, Krissek, Lam, Mughan, Oldroyd, Ries, Roup, Savage, Smith, Taleghani-Nikazm, Valerio, Vankeerbergen

1. Approval of 1-20-17 minutes

* King, Fletcher, **approved with 3 abstentions**

1. Revision Globalization Major and Minor (Guest: Professor Tony Mughan)

* Revision will restructure the major and minor so they follow the same structure as other International Studies specializations. Globalization Studies will now offer both a BA and a BS. Students will still be able to take courses in both humanities and social sciences to fulfill major requirements, as was the original intent of the major structure. The Undergraduate International Studies Program (UISP) hopes that the simplification of the major structure will attract more students to the Globalization Studies Major.
* Tony Mughan: Changes to the major are mostly cosmetic. The structure of the program is simpler, but the core courses are the same. Some new courses related to globalization were added and some less relevant courses were removed.
  + Globalization Studies is the only major in the international studies program that combines social sciences and humanities.
  + UISP hopes that the restructuring will increase interest and enrollment in Globalization Studies
  + International Studies currently has 700 students over 11 majors
    - 11 majors in International Studies include 6 area studies majors and 5 thematic majors
    - Most students choose a thematic track and Security and Intelligence and International Relations are the most popular of these with 200 students each. The other majors have approximately 80-100 students.
    - The highest enrollment in Globalization Studies was 25 students. The current enrollment is 19 students.
* Letter, Aski, **unanimously approved**

1. Panel updates

* A&H1
  + Comparative Studies and English 5189S – Approved with two recommendations
  + Design 3104 – Approved with one recommendation
  + Design 4104 – Approved with two recommendations and one contingency
  + Design 4154 – Approved with two recommendations and one contingency
  + Pharmacy 3420 – Approved with one question
  + Russian 5250.03 – Approved with one question
  + Russian 5250.04 – Approved with one question
  + Panel concerned about syllabi submitted that do not have attendance policies
    - An attendance policy is not currently required for course review, but they are required for operational syllabi. The A&H1 panel raised the question of whether or not an attendance policy should be mandatory on the syllabus template given its possible impact on grades
    - Committee member suggestion: review syllabus template guidelines, including attendance policy, on a future date
      * Committee will also discuss and identify examples of “best practices” from course requests that can be placed on the website to help staff and faculty with course proposals
* A&H2
  + ASL 2104 – Approved with two recommendations
  + ASL 3105 – Approved with two recommendations
  + First-year Seminar- Robert Holub – Approved with two recommendations
  + First-year Seminar – Roger Cherry – Approved with two recommendations
  + German 3102 – Approved with one recommendation
  + Religious Studies 3678 – Approved with one contingency
* SBS
  + Geography 3753.02 – Approved with three recommendations
  + Geography 2200.02 – Approved with one contingency and four recommendations (approved by SBS panel and will go to NMS panel for GE Data Analysis approval)
* Assessment
  + Chose Data Analysis and Diversity: Global Studies and Diversity in the US as categories for Course Set S5
* NMS
  + No courses approved at meeting on 1-31-17

1. Revision Philosophy BA

* The Philosophy Department proposed a request to change their major. The Philosophy Department has added numerous courses in recent years, but the current structure of the Philosophy Major allows only one elective to count in the major. The revision will remove two required courses and allow more electives at or above the 3000 level. This allows students to have more flexibility in their major while maintaining the rigor of the program.
* **Philosophy Department only provided a list of courses. Department needs to submit a new curriculum map, which will be needed for program assessment in the future.**
* **Explain how these changes will affect program assessment.**
* Aski (move to amend letter of panel with two contingencies), Kline, **unanimously approved with two contingencies (in bold above).**

1. Update on HLC Institution Re-accreditation (Vice-Provost Randy Smith)

* All post-secondary institutions go through regional accreditation
  + OSU part of Higher Learning Commission (North Central Association of Colleges and Schools), which is the largest region with approximately 1000 institutions
  + HLC will be more involved in re-accreditation moving forward
* Reporting:
  + Every year Office of Institutional Research and Planning sends information on OSU to HLC. HLC has a set of 26 Assumed Practices (e.g. having a Board of Trustees)
  + Decennial review- since 1913 accreditation
    - Regional campuses previously had their own accreditation, but all regional campuses are now part of accreditation with Columbus campus
  + Assurance document
    - Curricular audit for entire university
    - Approximately 90 pages (35000 words)
    - Provide evidence that five criteria (Mission; Integrity: Ethical and Responsible Conduct; Teaching and Learning: Quality, Resources, and Support; Teaching and Learning: Evaluation and Improvement; Resources, Planning and Institutional Effectiveness) are being met with text and sources.
      * Evidence of Teaching and Learning: Quality, Resources and Support include the Teaching learning Institute and the STEP program. Evidence of Teaching and Learning: Evaluation and Improvement includes GE and program assessment.
    - The assurance document does not require a research mission. OSU’s research mission is discussed in several of the sections in the assurance document.
    - OSU is also participating in an additional quality initiative with a focus on undergraduate advising.
* Process:
  + Coordinating committee of about 20-25 people
  + Assurance document is being submitted in early Spring 2017
  + HLC will conduct a site visit with seven members on March 20-21.
    - HLC will most likely have a meeting on assessment of student learning outcomes.
    - HLC will also conduct open session meetings during their site visit.
    - HLC will also visit regional campuses on separate dates.
* Going forward:
  + Re-accreditation will not be conducted just every ten years moving forward.
    - Will have to update in 4 years (online review, not on-site)
    - Will repeat on-site review again in 10 years
  + Big 10 Academic Alliance
    - Work with other Big 10 Universities during re-accreditation process, particularly Minnesota and Michigan State. They are similar universities and have already completed the process
    - There are 9 HLC reviewers on OSU campus
      * Training 4 people a year to be HLC reviewers
* Same review process applies to all universities
* Re-accreditation is essentially assessing if the university is meeting its goals and mission. It is similar to the process of assessing courses and programs within the university. This process can lead to meaningful changes and improvements in the university.
* Other federal compliance updates:
  + Will also submit federal compliance document that assures OSU is complying with federal requirements
    - OSU will send 50 sample syllabi which will be reviewed for appropriate number of credit hours (process to do with financial aid)
    - Recommendation to stress importance of syllabi in units with an emphasis on appropriate content for credit hours
  + Starting in fall of 2017, OSU will have to show HLC who is teaching courses
    - Requirement that whoever is teaching must be one level above highest student in that course
    - Doesn’t apply to graduate students (as teachers); can make case for those who have other credentials (e.g. qualified engineer w/o masters/PhD)